

ARROW-GRAM



March 8, 2012



INDUCTION COOKTOPS AVAILABILITY DELAYED

The factory is experiencing an unforeseen delay in delivering the new Induction Cooktops. The design engineering teams are working diligently to remedy the problem and have a high level of confidence that they can resume shipments of the induction units in September of this year.

We have listed below a few options for you, the selling dealer in an effort to cause the least amount of inconvenience to all parties involved.

Selling Dealer Procedure:

Write up and sell induction cooktop to consumer
Fill out induction exchange authorization form
Help consumer make arrangements for electric cooktop install

Trevarrow, Inc. will:

Ship electric cooktop for temporary use and install
Call both the dealer and consumer when induction unit is available
Assist in scheduling exchange of unit

Dealer Options on Exchanged Unit:

1. Ship back to Trevarrow, Inc. for full credit
2. Take into dealer inventory with a 50% credit back for resale.

Note: Full warranty will be reinstated upon sale of exchanged unit.

Wolf Induction Cooktop Exchange Authorization Form

Debit Memo #: _____

Date: _____

Customer: _____

Address _____

City, State Zip _____

Customer Phone # _____

New Induction CT:

Model # _____

Serial # _____

50% Dealer Reimbursement \$0.00

(Current Elec CT Pricing)

Replaced Electric CT:

Model #: _____

Serial #: _____

**** If applicable, Dealer should let Trevarrow, Inc. Customer Service know when Used Electric Cooktop is sold for proper warranty adjustment.**

	Resold		
Notes:			

DESCRIPTION OF CHARGES

	Date of install		AMOUNT
Electric Cooktop Install			\$0.00
Induction Cooktop Install			\$0.00
Delivery/Labor:			\$0.00
Freight:			\$0.00
Other/Misc:			\$0.00
TOTAL CHARGES:			\$0.00
TOTAL AMOUNT DUE:			\$0.00

Submit Completed Form To:

Trevarrow, Inc. - Accounts Receivable
 1295 N Opdyke Rd
 Auburn Hills MI 48326
 Fax: 248.377.2392